

2027 WebTPA Renewal

Aligning for a Successful 2027 Renewal

In preparation for the 2027 renewal season, we wanted to share a quick update on our renewal process as well as key milestone events and dates to ensure everyone is aligned.

Your WebTPA Account Team will be in touch soon to schedule a renewal kick-off meeting. During this meeting, they will review the below timeline, discuss your questions and concerns, and gather your feedback on last year's renewal experience. This conversation will help us better understand your priorities and ensure a smooth and successful renewal process.

New Vendors

If you anticipate adding new vendors for the 2027 plan year, please notify us as soon as possible so we can discuss implementation details and timelines.

On behalf of the Account Team and WebTPA Leadership—thank you for your continued partnership! We look forward to another successful renewal season.

Best regards,

WebTPA

Key Milestone Events

Responsibility

Date

Renewal Planning Kick-off Meetings Begin	WebTPA	07/01/2026
Final Renewal Changes Communicated to WebTPA		
<i>Note: Changes include, but are not limited to, benefit plan changes, pre-certification list changes, ID card changes, vendor integration changes, and open enrollment dates.</i>	Client	08/14/2026
Signed SBC Notices Submitted to WebTPA	Client	08/28/2026
Signed Plan Change Notification Form Submitted to WebTPA	Client	08/28/2026
Signed Compliance Checklist Submitted to WebTPA	Client	09/11/2026
Signed Benefit Grids Submitted to WebTPA	Client	09/30/2026
Final COBRA or Retiree Premium Rates Submitted to WebTPA (if Applicable)	Client	10/01/2026
Signed WebTPA Administrative Service Agreement or Amendment Submitted to WebTPA	Client	11/13/2026
Signed Stop Loss Renewal Submitted to WebTPA	Client	11/13/2026
Final Open Enrollment Submitted to WebTPA	Client	11/13/2026
Open Enrollment Data Loaded, Audited, and Approved	WebTPA	11/20/2026
Production ID Card Image(s) Approval Submitted to WebTPA	Client	12/04/2026
New Member ID Cards Mailed to Members	WebTPA	12/21/2026
Benefit Plans Released from System Hold	WebTPA	01/11/2027
Signed Summary of Material Modification (SMM) Submitted to WebTPA	Client	01/29/2027
Signed Summary Plan Description (SPD) Submitted to WebTPA	Client	01/29/2027

Note: Dates are based on final due dates for WebTPA to meet their deliverables for release of benefit plans from system hold and to deliver member ID cards to your members on or before your renewal date. If your company cannot meet the timelines presented due to other dependencies, please work with your WebTPA Account Management Team to discuss options and adjustments to your schedule.

Questions?

Please reach out to your WebTPA Account Team.

